Contact details
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Website: www.nungurnerps.vic.edu.au

Staffing

Principal/Teacher: Bronwyn van der Velden
Teacher: Emma Steele
Art Teacher: Helen Nink
Business Manager: Vicki Fraser
MARC Van (library): Bette Severs
Computer Technician: Geof Basset
School Commencement

School starts on Tuesday, 31st January 2017 for all students, including Foundation (prep) students. HOWEVER, please note:

For the next month (the whole of February) foundation students will not be required to attend school on Wednesdays. This will give the children a chance to recharge while adjusting to the new schedule.

Term dates 2017

Term 1: 31 January to 31 March (teachers start on 30th January)
Term 2: 18 April to 30 June
Term 3: 17 July to 22 September
Term 4: 9 October to 22 December

Staff will be in attendance on the 30th of January; students start on Tuesday the 31st of January.

Note: Victorian schools are closed for all public holidays. Please watch the newsletter for reminders of these closures.

Student free days

There are 3 scheduled student free days throughout the year. This allows staff time for professional development opportunities outside the school. The school is not able to provide care for children on these days. These dates are generally set early in the year and parents will be notified through our newsletter. Please watch the newsletter for reminders of these dates.

Attendance

Attending school every day is crucially important for a student’s education and social skills. Irregular attendance disadvantages a student, both academically and socially.

It is not uncommon for students to be absent from school from time to time. This is often because of illness or unforeseen circumstances such as an accident. These times can be expected and are generally of little concern. Recurring absences, however, affect the student greatly and should be avoided wherever possible. Please try to schedule appointments and ‘special’ days outside of school times.

If your child is absent for any reason please contact the school by phone or fill out an Absence Form (on the bottom of the newsletter) and send it with your child when they return to school.
What do we need to do to be ready?

Preparation for the first day
- Bring a backpack/bag
- Wear the uniform and hat
- Pack spare clothes (labelled with the child’s name)
- Bring a healthy lunch and water bottle
- Get a good night’s sleep!

Uniform
Nungurner has a compulsory school uniform. Due to the small size of the school, we do not keep uniform stock at the school. Instead, uniform pieces can be ordered at Nick’s clothing, 93 Main St., Bairnsdale Ph:5152 1333. Non-logo pieces can also be purchased from any retailer, provided they are the correct colour/style. Children also need to wear appropriate footwear, such as sneakers or school shoes. Shoes with open heels or toes are not appropriate.

Hats
The school will provide a hat with the Nungurner logo for every new student. If your child needs a new hat it may be purchased from the school.

Water bottles
Students are asked to bring a water bottle that they can drink from while they are in the classroom and during sports. Flavoured drinks/ juice (NO fizzy drinks) are only acceptable during lunch and recess.

Sleep
We strongly recommend that students get a lot of sleep, especially in first term. School is a long day and without sleep, young children will find it difficult to concentrate and learn.

Asthma/Allergies
If your child has any medical condition, please be sure to let the school know in advance of them starting. It is important that staff are well informed of any special requirements they may need to perform.

In the case of Asthma or Allergies, there are certain requirements, such as a current asthma plan, that need to be covered so that your child is safe and well-cared for at school.

PLEASE TALK TO BRONWYN ABOUT ANY MEDICAL ISSUE BEFORE STARTING THE YEAR.
What will students do each day?

Daily schedule
We recommend that children arrive between 8.45am and 8.55am each day. School begins at 9.00am. This allows time for morning routines and greeting friends and teachers.
If students need to arrive at school before 8.45am please see Bronwyn.

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>9:00am – 11:00am</td>
<td>First Session</td>
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<tr>
<td>11:00am – 11:30am</td>
<td>Recess</td>
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<tr>
<td>11:30am – 1:30pm</td>
<td>Second Session</td>
</tr>
<tr>
<td>1:30pm – 1:45pm</td>
<td>Lunch – Eating time - Indoors</td>
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<tr>
<td>1:45pm – 2:15pm</td>
<td>Outdoor play</td>
</tr>
<tr>
<td>2:15pm – 3:15pm</td>
<td>Third Session</td>
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Fruit time
Our school makes time every morning for a fruit break. Please send your child with a small piece of fresh fruit or vegetables. Please do not send packaged fruit as it often contains hidden sugar, fresh is best. They must be able to manage it themselves, without the help of an adult, as the teachers continue their lessons while the students eat.

Daily Physical Education
As part of our health and physical education program the students participate in a ½ hour of daily exercise and physical skills development. Please make sure your child is dressed appropriately for the weather and has appropriate footwear, because we are mostly outside during this time.

Lunch
At school, we encourage students to have a healthy lunch. This promotes a healthy lifestyle and gives children the energy they need to learn. Lollies and soft drinks are not permitted at school.

Students will eat lunch indoors. To minimise litter in the environment, no food packaging is allowed outside the room. As a general rule we prefer as little packaged food as possible as this is healthier and reduces waste.

Once a week we have **hot lunch days**.
Library books/MARC Van

Nungurner Primary School participates in the MARC Van program. Our school is visited weekly by Mrs Severs and her mobile library van. Mrs Severs teaches the students library and literacy lessons and they also have a chance to borrow books from the collection. Students will need a designated library book bag or they will be unable to borrow from this service.

Our school also encourages the students to borrow from our library on a regular basis.

We also receive fortnightly visits from the East Gippsland Shire library bus. Students and adults who are members of the library are able to borrow from this service. Dates of visits are published in the newsletter and on the noticeboard at the front gate.

Excursions
Our school is a very busy place. Alongside their normal studies, students will participate in excursions to a variety of places throughout the year. In 2016, this included excursions to see a performance of ‘Hippo Hippo’ at The Forge Theatre, Nexus Arts performances by Dion Drummond-Indigenous Artist, WALA-African musical performance and Leigh Hobbs - author/illustrator and sports excursions etc You will be notified of these days both in the newsletter and by notice. Please check your child’s bag regularly. Some excursions may attract an extra fee and this should be returned to the school with the completed permission slip. Please contact the school if you have any concerns regarding any aspect of an excursion.

Camps
All students at Nungurner Primary are encouraged to attend camp or an extended day activity. The type of experience depends on the age of the child. For example, the students may be involved in camps to Doxa in Melbourne, Karoonda Park in Gelantipy or Coolamatong in Paynesville. Details about camps will be forthcoming as they become available.

Swimming
Students at Nungurner Primary participate in swimming lessons at the Lakes Entrance Aquadome. Swimming is held during Term 4. A notice advising the dates and the program will be sent home. Lessons will be for 45 minutes.

Before and After School Care
Nungurner currently runs a before and after school care program through Uniting Care. The program runs from 7.30am - 8.45am and 3.30- 5.30pm several days a week. Audrey Stephenson is our carer. We expect to be able to provide this program again in 2017, depending on demand and continued support from Uniting Care.
**How can I help my child’s learning?**

**Newsletters**
Read the newsletter! It sounds so simple, but staying on top of all the activities at school can be tricky. By reading the newsletter, parents will know what we have been doing, special events coming up, as well as requests and suggestions from the teaching staff about a range of issues. The newsletter can also be sent to you electronically or downloaded from the website. Lots of grandparents and extended family members love reading our newsletter. Please let Vicki know if you would like anyone to be added to the email list. The noticeboard at the front gate is another important source of information. A weekly schedule with reminders about notices etc are posted, usually on a Friday for the following week.

**Home learning**
Research clearly shows that reading and being read to frequently is an enormous benefit to children’s learning generally. Student’s will bring books home daily and we ask that parents take the time to not only read with their child but to talk about what they are reading. Parents showing an interest and discussing what children are learning at school also helps to reinforce new ideas. From time to time students may bring home tasks to practice skills or follow up what is happening in the classroom and we ask that parents support children with these tasks. Children also participate in many activities outside school which contribute to their learning. As teachers, we want to know as much about your child as possible so that we can provide learning experiences which are relevant and motivating for them so let us know about their interests and special experiences.

**Parent Involvement**
Parents are always welcome at school. Please let staff know if you would like to help out in any way. Some general ways to help are: reading with the students, attending working bees (generally one per term), volunteering to teach special lessons or clinics in your area(s) of expertise (art, sport, music, gardening, etc.), helping with the cooking /growing program, mentoring students and supporting fundraising efforts.

**School Council**
An active and involved School Council is vital to the smooth operation of our school and the success of our students. All parents have the opportunity to serve on school council; elections take place in March each year. Please talk to Bronwyn if you are interested in becoming a member of school council.

**Communication**
Our staff members are all very friendly and open. Please do not hesitate to talk to us about any issue that may affect your child or their learning. We are here to help our students learn and support the best outcomes for our families.

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**Medical Information**

**Children’s Illnesses**
The best place for students who are ill is at home. If your child is sick, please keep him/her comfortable at home. If your child becomes ill at school and needs to go home we will contact you or one of the people listed as an emergency contact.

**Medication**
If this is necessary, please assist the teacher by labeling the medication with your child’s name, the dose and the time this medication is to be given. We require written permission containing all the relevant information in order for us to administer medication. If your child takes regular medication, detailed information must be supplied using a form available from the office. Asthma sufferers on medication must provide the school with an emergency supply, as well as having their own supply on hand at all times. Please make sure a current asthma information form is filled out for your child. Epipens and other specialised medication should be clearly labeled and discussed with your child’s teacher.

We are not able to administer pain killers unless we have written permission and they have been provided by you.